



Supporting village scale self-sufficiency

Minutes: Annual General Meeting

5 November 2022 - Mount Molloy Old Fire Brigade Shed

Welcome

Meeting was opened at 11:55, John Brisbin as Chair welcomed the attendees.

Apologies: Mayor Toppin, Cyril Vains, Bruno Martin, Clare Hawse, Caroline Lieber, Sue Northey, John Colless, Glen Cambage

Proxies received: Caroline Lieber, Sue Northey

Quorum: (4 required) John Brisbin, Simon Hawse, Pam Finch, Gerda Domen, Lorne Cubit

Previous Minutes

The 2021 AGM Minutes were presented and moved: John / second Pam / Accepted

Presentation of Financials

FY2022 Financials were presented via screen. See attached to these Minutes. The organisation remains solvent with approx \$26,000 of members equity and sufficient cash at bank to meet obligations as they fall due.

Thanks to Mareeba Shire Council for continued relief on rates.

Financials moved: Simon / second Pam / Accepted

President's remarks

John gave a brief summary of the year's achievements and challenges. We have gotten the warning signs produced and posted, which is important for insurance. We have also arrived at a very satisfactory solution for the plaques, which opens the way for creating a fund-raising prospectus. The TRAQs have been handling the difficult landscaping on the block which is a big relief. The year has been very productive and we look forward to even more progress in the coming year.

Retirement of Committee

The 2022 Committee retired and Gerda agreed to serve as Returning Officer.

Nominations and elections

The following nominations were accepted, unopposed.

- **President:** John Brisbin (nominated: Simon / Pam)
- **Secretary:** Sue Northey (nominated: John / Lorne)
- **Treasurer:** Simon Hawse (nominated: John / Gerda)

Change of signatories

With the election of Simon to Treasurer, it was decided that he should be added as a signatory for that we have three potential signatories.

Resolved:

That Simon Hawse be added as signatory to the Boiler Block account, with full access to NetBank to make payments and approvals.

Moved: John / second Pam / Agreed unanimous.

Meeting closed 12:10pm

Certification <i>I certify that this is a faithful and true record of the meeting.</i>		
	Chair	Date

Minutes: General Meeting

Welcome, Apologies per AGM

Previous Minutes

Minutes from 01 Oct 2022 meeting were tabled and accepted.

Year to date Financials

Bank transactions showing all movement since 01 July (YTD) was circulated and noted by members.

General business

Change of Use discussion

Simon reported on the outcomes from meeting with MSC Planner. Council noted that, due to the listing in the State Historical registry, Council are supportive of further effort to enhance the site. However, the full range of approvals must be obtained in the usual fashion. These include: approval from Main Roads, providing a Use Plan, development application, Tourist Attraction registration, parking plan, lighting and crime plan, etc.

One of the key factors is an estimate of the number of regular visitors and size of any events that are planned for the site. **ACTION:** members to discuss and converge on a proposed utilisation profile.

Mareeba Heritage progress

Simon also reported on a proposal we made to the Mareeba Heritage Society to form a relationship between them and the Boiler Block project. This could have mutual advantages for fundraising, donations, and public profile. Their Executive met and considered our letter, supported it, and have forwarded on to Mareeba Shire Council for final approval.

Plaque prospectus

Following from the excellent brainstorming over the past year, and especially at the 01 October meeting, it has been decided to proceed with etched aluminium plaques with the intent to mount them on the main bearers (or similar) of the proposed shed. This clarity means we can (finally) proceed with a fundraising prospectus that shows donors what their plaques will look like when installed at the site. **ACTION:** Executive to draft a prospectus and get suitable artwork organised, due by Easter 2023.

Shed proposal

We briefly reviewed the process to obtain funding for the shed. This is most likely going to come from a government grant program (expect \$250-350K) and will depend on us having obtained most of the development approvals necessary (see discussion above).

Summer Solstice (tree trimming)


It was agreed that we will keep the Fig Tree on a short trim, noting MSC comment that “the fig tree could damage the structure.” We are well aware of this potential, yet are committed to maintaining a balance between the fig and the boiler. **ACTION:** Exec will ensure that a public announcement is circulated to perform the fig-trimming on the Summer Solstice (Thurs 22 Dec 08:47)

Estimating visitor numbers

Some discussion was had around how to estimate the number of visitors the site currently attracts. Anecdotally, it seems 2-3 cars pull up per day in the busy season, averaging 10 per week from Easter til end of September. Noted that we might draw on the visitor numbers recorded in Rupert’s Labyrinth Visitor Book. Also noted that MSC could assist with basic regional tourism numbers. **ACTION:** Exec to contact MSC and request tourism data; Aim to design/install a Visitor’s Book by Easter 2023.

Next meeting

Last markets for the year: Sat 03 Dec. This should also be a “media event” with CWA presenting their plaque cheque to Cyril and Simon.

Certification <i>I certify that this is a faithful and true record of the meeting.</i>		05/12/2022
	John Brisbin, Chair	Date